

Institutional Strengthening of Gram Panchayats (ISGP) Project Panchayats & Rural Development Department

Government of West Bengal

Joint Administrative Building, HC-7, 8th Floor, Wing – B, Sector – III, Bidhan Nagar,
Kolkata-700106

Website: www.wbprd.gov.in // E-mail : isgp.wbsrda@gmail.com // Telefax : (033) 2358-2594

No. 1711/ISGPP/20E-2/(Proc)/77 Pt I

Date: 20.12.2013

Institutional Strengthening of Gram Panchayats (ISGP) Project

Credit No: 4758-IN

**Hiring of Non consultant services for providing handholding /mentoring support
through Civil Engineers (Rural Infrastructure Coordinators) to Nirman Sahayaks of
Gram Panchayats in 12 districts of West Bengal**

National Competitive Bidding

Bid No: 1709/ISGPP/20E-2/(Proc)/77 Pt I

date: 20.12.2013

Package No: WB/ISGP/NC/002(R-5)

1. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 200 Million towards the cost of the Institutional Strengthening of Gram Panchayats (ISGP) Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this Invitation for Bids is issued.
2. The Project intends to hire an Engineering or HR firm to provide a pool of 27 qualified Civil Engineers (Rural Infrastructure Coordinators or RICs) for providing support to Nirman Sahayaks (NSs) in 09 districts initially and then further 09 Civil Engineers at a later stage in 03 more districts of West Bengal for rural infrastructure development activities at the Gram Panchayat level. The Firm / Agency will engage RICs to provide mentoring and handholding support to the NSs on infrastructure scheme/project execution issues from planning stage till completion of the schemes. Details of the assignment may be seen in the bidding document.
3. The selected firm is expected to:
 - Hire skilled engineers [RICs] and depute them in the project districts for providing support to project Gram Panchayat functionaries on issues related to construction of village level public infrastructure like roads, culvert, buildings etc., their role in planning process and compliance of civil infrastructure with environment, social and other related Guidelines.
 - Support to Nirman Sahayak in preparation of design and estimate for infrastructure schemes
 - Provide intensive support to the Gram Panchayats in supervision and quality assurance at various stages of project implementation, project management

and contract management.

Details of the assignment may be seen in the bidding document.

4. Relevant Information related to the assignment is given in the table:

Bid. No.	Name of services	Approximate value of Service (Rs.)	Bid Security (Rs)	Cost of Bid Document (Rs)	Period of Service
1709/IS GPP/20 E-2/(Proc)/77 Pt I Dated: 20.12.2013	Hiring of Non consultant services for providing handholding /mentoring support through Civil Engineers (Rural Infrastructure Coordinators) to Nirman Sahayaks of Gram Panchayats in 12 districts of West Bengal	32850000 /- (three crore twenty eight lakh fifty thousand only)	6,50,000/- (Six lakh fifty thousand only)	500/- (Five hundred only)	19 Months

5. Printed Bidding documents (and additional copies) can be purchased for a non-refundable fee as indicated in the Table above, in the form of cash or Demand Draft issued by any Scheduled bank payable at Kolkata in favour of “WBSRDA A/C ISGPP CELL”. Printed Bidding documents (and additional copies) can be purchased from “ISGPP Cell, Panchayats & Rural Development Department, Joint Administrative Building, 8th Floor, B-Wing, Block HC-7, Sector-III, Salt Lake, Kolkata-700106” during 23.12.2013 to 24.01.2014 (11.00 AM to 3.00 PM). There is a possibility of shifting of the project office during this time. In that scenario, bidding documents will be available from ISGP Project Cell, Millennium City I.T. Park, Tower-II, 3rd Floor, Plot No. 62, Block- DN, Sector V, Salt Lake City, Bidhan Nagar, Kolkata-700091. If the bid document submitted by the bidder differs from the original one, the bid will be summarily rejected.
6. Bids must be accompanied by bid security of the amount specified in the table above in the form of Bank guarantee, issued in favour of “WBSRDA A/C ISGPP CELL”. Bid security will have to be in forms as specified in the bidding document and shall have to be valid for 28 days beyond the validity of the bid.

7. Bids in sealed envelope must be submitted to The Procurement Manager, ISGP Project, Panchayats & Rural Development Department, Millennium City I.T. Park, Tower-II, 3rd Floor, Plot No. 62, Block- DN, Sector V, Salt lake City, Bidhan Nagar, Kolkata-700091 on or before 27.01.2014 (2.00 PM). The bids will be opened on the same day (27.01.2014) at 2.30 PM at the address mentioned above in the presence of the bidders who wish to attend. If the office happens to be closed on the last date of submission of the bids as specified, the bids will be received and opened on the next working day at the same time and venue.
8. A pre-bid meeting will be held on 08.01.2014 at 2.00 PM at ISGPP Cell, Panchayats & Rural Development Department, Joint Administrative Building, 8th Floor, B-Wing, Block HC-7, Sector-III, Salt Lake, Kolkata-700106.

9. Important Dates

PERIOD OF SALE OF BIDDING DOCUMENTS: FROM 23.12.2013 to 24.01.2014 (11.00 AM to 3.00 PM)

LAST DATE AND TIME FOR SUBMISSION OF BIDS: 27.01.2014 (2.00 PM)

TIME AND DATE OF PRE-BID CONFERENCE: 08.01.2014 at 2.00 PM

TIME AND DATE OF OPENING OF BIDS: 27.01.2014 (2.30 PM).

PLACE OF OPENING OF BIDS: ISGP Project, Panchayats & Rural Development Department, Millennium City I.T. Park, Tower-II, 3rd Floor, Plot No. 62, Block- DN, Sector V, Salt lake City, Bidhan Nagar, Kolkata-700091

Sd/-

Procurement Manager